7 February 1952

MEMORANDUM FOR: THE RECORD

SUBJECT: Project

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1. Reference is made to memorandum of 21 January 1952.
Action copy addressed to ADPC was delivered by hand to Earl
Chief, Admin/OPC and was discussed at great length with
him and with Budget Officer/OPC.

2. reported by phone on 7 February that the points raised in the memorandum had been discussed with and limited and that there was complete agreement with the import of the memorandum. The following action is to be taken.

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- a. A rewrite of the program will be required to reflect all changed circumstances, and a presentation to the Project Review Committee will be made;
- b. Appropriate projects will be prepared and processed in accordance with established procedures;
- c. The internal procedures of OPC will immediately be altered so that projects approved by OPC will be cross-checked to the original program or projects to ensure that they are clearly within the scope of the original project or program.

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Chief
Administrative Staff (Special)

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NOTE:

In view of the present ambiguity between projects and programs, it may be that a new project will be prepared which is sufficiently detailed and broad as to include all of the past and contemplated activities of

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correcting action as the In 18 Oct it was learned that more of the